



Republic of the Philippines
CITY OF ALAMINOS
Province of Pangasinan

**REQUEST FOR EXPRESSION OF INTEREST FOR WEB DEVELOPMENT, VIDEO PRODUCTION
AND CONSULTANCY FOR THE CITY GOVERNMENT OF ALAMINOS, PANGASINAN**

1. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN**, through its **Special Purpose Appropriation (SPA)** intends to apply the sum of **Five Million Pesos Only (Php5,000,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for **CONSULTANCY SERVICES FOR WEB DEVELOPMENT, VIDEO PRODUCTION AND CONSULTANCY FOR THE CITY GOVERNMENT OF ALAMINOS, PANGASINAN**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** now calls for the submission of eligibility documents for **CONSULTANCY SERVICES FOR WEB DEVELOPMENT, VIDEO PRODUCTION AND CONSULTANCY FOR THE CITY GOVERNMENT OF ALAMINOS, PANGASINAN**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before February 21, 2020 at 9:30 A.M. at FITS Office, City Hall Building, Alaminos City, Pangasinan. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from the City Government of Alaminos, Pangasinan and inspect the Bidding Documents at the address given below during 8:00 AM – 5:00 PM.
4. A complete set of Bidding Documents may be acquired by **Shortlisted Bidders** from the BAC Secretariat, FITS Office, City Hall Building, Alaminos City, Pangasinan and upon payment of a non-refundable fee of **Five Thousand Pesos (Php 5,000.00)**.
5. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for technical bid:
 - Quality of Personnel to be assigned to the project **(20%)**
 - Expertise and Capability of the Firm **(30%)**
 - Social Media Campaign Strategy **(50%)**
7. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
8. The Procuring Entity shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)** procedure. For this purpose, the technical proposal and Financial Proposal shall be given weights at 70% and 30% respectively, comprising a total of One Hundred Percent (100%). The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders. The minimum technical score shall be 70%.

9. The contract shall be completed within 3 years from the Issuance of Notice to Proceed.
10. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ROLEVER C. BERNABE / ENGR. WILSON C. ROSARIO

Head – BAC Secretariat / Member – BAC Secretariat
City General Services Office / City Engineering Office
Alaminos City Hall Building
Quezon Avenue, Poblacion, Alaminos City, Pangasinan
(075) 696-1559 / (075) 551-3034
www.alaminocity.gov.ph

MS. ROWENA F. RUIZ

City Budget Officer
Chairperson - Bids and Awards Committee